



## ABSTRACT SUBMISSION GUIDELINES

Abstracts are invited for original research relevant to supportive & palliative care. Audits and service evaluations of a sufficient standard will also be considered. Authors are asked to select the most relevant **Theme** for each submission; Bereavement, Caregivers and the Family, Education and Training, End of Life Care, Ethics, Global Palliative Care, Pain, Service Development, Supportive Care, Survivorship, Symptom Management and Transition.

The data should not have previously been published in a peer review journal, although data from papers previously accepted for publication, or already published on-line will be considered. The data **can** have been presented at another conference.

Abstracts are restricted to a **maximum of 300 words**. A structured format should be used where possible, i.e. Background, Methods, Results and Conclusions. Abstracts with no results will be rejected. References are not required. Submissions under the **Ethics Theme** may include reports of empirical studies, for instance studies of ethics in practice, and these should follow a standard format; other ethics submissions need not follow this format and should summarise the work that has been done or the argument that will be presented.

Please complete the submission form accurately and completely. The form allows authors to upload attachments, e.g. figures/graphs/tables etc, in support of the abstract text provided. **Please note:** attachments will **not** be published. They will only be used as a support to reviewers as they are scoring the abstract.

The number of oral abstract presentations is restricted by the time available within the programme. The duration of oral presentations will be confirmed at the time of acceptance. Authors accepted for poster presentation will only be required to produce a poster for display within the Exhibition Hall.

Submitters are permitted to be the First Author on a **maximum of two abstracts** and so each First Author "Account" on the ASP Conference website has been limited to two submissions. Authors are permitted to co-author any number of abstracts. For each accepted abstract, a Presenting Author must register to attend at least one day of the Conference by **Monday 22 January 2018** at the latest. While it is assumed the First Author will also be the Presenting Author any listed co-author may attend the Conference as Presenting Author if preferred. Abstract submissions with no Presenting Author registered by Monday 22 January 2018 will automatically be withdrawn and the abstract will not be forwarded for publication.

The main call for papers is open **between Monday 4 September 2017 and Sunday 29 October 2017**. The First Author/Account holder will receive an email confirming receipt of the abstract submission. If this does not immediately come through to your inbox please check your Spam/Junk folders. If no email is received within 24 hours of submission, then please email the conference organiser via [admin@aspconference.org.uk](mailto:admin@aspconference.org.uk)

If you have submitted to the Main Call for Papers then the First Author/Account holder will receive an email notifying the outcome of the submission no later than week commencing Monday 27 November 2017.

All accepted abstracts will be published in a main stream palliative care journal. By submitting an abstract you are agreeing to its publication in the journal. First Authors/Account holders are responsible for the content of their abstract. For clarity, abstracts will not be proof read by a medical professional before publication in the journal.

Any enquiries regarding the format of abstracts should be made via [admin@aspconference.org.uk](mailto:admin@aspconference.org.uk)

"Late Breaking" abstracts will be accepted **between Monday 11 December 2017 and Wednesday 3 January 2018**.

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THE APM'S SUPPORTIVE AND PALLIATIVE CARE CONFERENCE, IN ASSOCIATION WITH THE PCC

*Towards evidence based compassionate care*

15-16 March 2018 | The Bournemouth International Centre [www.aspconference.org.uk](http://www.aspconference.org.uk) Phone: 01329 448265